

St. Paul Parish Pastoral Council

Meeting Minutes Wednesday, February 7, 2018

1.0 Call to Order: 6:30

2.0 Faith Formation – Patty Alexander

3.0 Introduction of Guests

4.0 Approval/Correction of Minutes – Approved

5.0 St. Paul Parish Business

- **Parish Membership/Ministry List** – (Vickie Hoomes) – Draft submitted for review. Vickie to add sacristans to the list and send to Sherry for the parish office
- **Thank you letter to Tim McLinden and potential reimbursement** – (Dan Marion) Tim has been reimbursed. Dan to draft letter. Sherry to print out on parish letter head stationary.

6.0 The Future of the Church

- **Combined Bulletin** – Going well. Kathy Sanders will take a picture of the church with the new doors sometime in the spring. The new picture will replace the existing picture.
- **Lenten Mass/Events Times** – Father distributed the final plan. The goal was to have something each Friday, and at a different place.
- **Regional Pastor** – Open listing published in February. We may know of the appointment in March.

7.0 New Business

- **Bibles in the Undercroft** – (Karen McKee). Council thinks it is a good idea to place Bibles in the Undercroft. Sherry may be able to locate some in the office. Father will order some if needed.

8.0 Commission Reports

Building & Grounds (Mike Breza)

- **Maintenance checklist/schedule** –
- **Quote for cleaning of big painting** – Sherry may be able to locate some estimates from Father Hussey's day 1980s. Actual cleaning was accomplished then. Parish was not billed as Father Hussey paid.
- **Major Maintenance Priorities**
 - **1. Storm water drainage** – Rough order of magnitude (ROM) estimate = \$17K
 - **2. Tuck pointing the church** – ROM estimate = \$10K
 - **3. Additional handicap parking** – ROM estimate = \$8K
 - **4. Awning** – ROM estimate = \$6K
- **Priorities for immediate execution**

- **Railing at top of stairs** – \$500 (Can Tim McLinden or the person from St. Brigid who is coming to look at the Pews do it?)
- **Defibrillator** – Kathy Sanders spoke to Roger Duffy, St. Brigid Business Manager. St. Paul parishioners will need to be trained. Can do joint training with St. Brigid to reduce expense. Training cost is nearly equal to the cost of the device (~\$1K with warranty and including a wall mount). Rick Sanders will look into sponsorship by Premier Health. Potentially apply for a grant (e.g. AEDGrant.com). Kathy will pursue within a \$2K budget in coordination with Roger Duffy.
- **Update on Installation of the Bell** – no update.
- **Pew maintenance (assessment by St. Brigid person)** – Assessment to be conducted sometime in near future. Father will ensure Mark Breza is present.
- **Storage door in Undercroft put back up.** Hinge screws were very short and pulled out. Put back up with longer screws
- **Repaired stove** – Starter replaced by Mark and Mike.
- **Elevator** – Inspected and certified. Installed signage regarding which way to face.
- **Heating system POB** – Heating system malfunctioned. Repaired. Meanwhile, needed to keep the pipes from freezing. Bought several space heaters. Kept in the garage.
- **Heating system Church** – Boiler went out due to water circulating pump failure.
- **Archdiocesan inspection** – Conducted a property review. The auditor liked what he saw generally. No major risks identified. Awaiting final report.

Finance (Open)

- **Commission chair required**
- **Father handed out the half-year report -**
- **Fees for use of facilities (weddings, funerals, etc.) –**
- **Budgeting for infrastructure investments (cleaning, drainage, awning, parking, and railing)** – Given the major maintenance priorities identified above in B&G, the Finance Commission will consider timing and budgeting in a subsequent meeting.

Parish Life & Outreach (Open)

- **Commission chair required**
- **Prayer List** – (Sherry Malloy and Kathy Sanders) – Vickie assumed responsibility for the list. Created a Prayer Request Form, and a Prayer List Signup. Vickie with blind copy (i.e. “BCC”) email the prayer request. Parishioners can email the request or fill out the paper form. Will assess the potential to create a form on the Parish web site.
- **Spaghetti Dinner (proposed Saturday, April 28)** – Advertise for region. In support of building improvement. Tickets?
- **Father’s Retirement Celebration** – (Suzann Blanton). St. Brigid is June 16 after Mass. Father: Do it after Mass at St. Paul. June 3. Consider a pot luck with BBQ. Father suggested that it doesn’t have to be too formal.

Liturgy (Sherylee Swartz)

- Lent was scheduled.

Education (Sherry Malloy)

- **Commission chair required**
- **Update on adult faith formation –**
- **Update on Parish School of Religion –**
- **Status of volunteers to help with First Communion and Confirmation classes –**

- *Veritas Status* –
- *Confirmation – 4 March at St. Brigid at the 0930 Mass*

Cemetery (Ken Struewing)

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9.0 **Pastor’s Comments** – Continued thank you. Things going reasonably. Regionalization going well.

10.0 **Next meeting** – March 7

11.0 **Faith Formation Leader for next meeting** – Karen McKee

12.0 **Adjournment and Closing Prayer**

13.0 **Council Attendees**

| Parish Council Members | Role | Attendance |
|---|------------------------|------------|
| Father John Krumm – jetk76@ameritech.net , 937-409-9355 | Pastor | X |
| Dan Marion – dmarionjr@icloud.com , 937-901-4520 | President | X |
| Kathy Sanders, Kathysanders4@gmail.com , 937-272-0413 | Vice President | X |
| Patty Alexander, Trish320@aol.com , 937-767-1844 | Member | X |
| Gary Romohr, lromohr@aol.com , 937-767-2070 | Member | |
| Vickie Hoomes. vbhoomes@aol.com , 937-322-2913 | Member | X |
| Karen McKee, 937-767-4641, caseym1200@yahoo.com | Member | X |
| Commission Representatives | | |
| Mike Breza, Michael.breza@prodigy.net , 937-931-5015 | Building/Grounds | X |
| Ken Struewing – kenandbetheen@yahoo.com , 937-767-1388 | Cemetery | |
| Sherry Malloy – office@stpaulchurchyso.org , cre@stpaulchurchyso.org , sherrykenmalloy@gmail.com | Education | |
| Position Open | Finance | |
| Sherylee Swartz, swartz@erinet.com , 937-325-1868 | Liturgy | |
| Position Open | Parish Life & Outreach | |

14.0 **Guests**

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